

E-learning course "Research Integrity" by Epigeum

All doctoral candidates who aim to register as a PhD student at the **Faculty of Biosciences** at Heidelberg University are required to have successfully completed Epigeum's online course "**Research Integrity**".

[Click here](#) for a detailed course description and the privacy policy. The course is free of charge.

Step by Step Instruction:

1) Before registering for the Epigeum course:

- Only PhD candidates who have received written confirmation by their First Supervisor/ Primary Supervisor ("Erstgutachter") on the form "*Application for Admission as a Doctoral Degree/PhD Student of the Faculty of Biosciences*" are allowed to take the course (click [here](#) to download form).
Final acceptance as a PhD student by the Faculty of Biosciences is not required.
- Online access to the course is restricted exclusively to the email domain: "...@uni-heidelberg.de" or "...@xxx.uni-heidelberg.de" (e.g. mustermann@stud.uni-heidelberg.de). Appropriate individual email addresses are provided by the prospective PhD students' host institutes / First Supervisors.

2) Registering for the Epigeum course:

- [Click here](#) for online course registration on the webpage of the Graduate Academy of Heidelberg University. PhD candidates who do not have a registration number ("Matrikelnummer") are asked to enter the official starting date of the PhD period in the field "Admission date..." of the registration form.
- You will receive a confirmation of registration within 1-3 days along with a **digital token code** by email from the Graduate Academy of Heidelberg University.

3) Taking the Epigeum course:

- After having received your digital token code, [click here](#) to register or click "Register" in the user menu of the [Epigeum](#) webpage and complete the registration form.
Use the email domain "...@uni-heidelberg.de" or "...@xxx.uni-heidelberg.de"
Set your **own password**.
Enter your digital **token code**.
- Once registration is complete, a program overview will be shown, with only one choice on it: "**Research Integrity**". Click on this icon to continue through the introductory material and to begin the online course. You can interrupt and log off and on at any time.

4) Certificate of participation in the Epigeum course:

- After having successfully completed the course, print out your "certificate of participation". and generate the .pdf document.

5) Registration as a PhD student at the Faculty of Biosciences:

- Submit the printed Epigeum certificate along with all other required documents at the PhD office of the Faculty of Biosciences (HBIGS students in the HBIGS office) in order to apply for acceptance as a PhD student.

For questions concerning access issues, please contact Melanie Spiegelhalter, ga-seminare@uni-heidelberg.de.